## STATE OF CALIFORNIA

## **MEMO**



To : FISCAL COMMITTEE Date: June 22, 2017

**VICTORIA RUSNAK, CHAIR** 

ANTHONY A. BATARSE, JR., MEMBER

From: WILLIAM G. BRENNAN

DAWN KINDEL SUZANNE LUKE

Subject: THE BOARD'S FINANCIAL CONDITION REPORT FOR THE 3RD

**QUARTER OF FISCAL YEAR 2016-2017** 

The following is a financial summary of the Board's expenditures and revenues through the 3<sup>rd</sup> quarter of Fiscal Year 2016-2017.

**Expenditures** Revenue

Budget Appropriation	\$1,549,028	Beginning Reserve Balance	*\$1,541,923
Expenditures	\$1,045,548	Revenues	\$1,726,000
Unexpended Appropriation	\$503,480	Total	\$3,267,923
		Current reserve balance	\$2,222,375

The Board expended 67% of its appropriated budget through the third quarter of fiscal year 2016-2017.

Attached for your review is a detailed summary of the Board's fund condition as well as an itemized Revenue and Expense statement.

This memorandum is being provided for informational purposes only, and no Board action is required. If you have any questions prior to the Board Meeting, please contact me at (916) 324-6197 or Dawn Kindel at (916) 323-7201.

Attachments as stated

cc: Ramon Alvarez C., President

<sup>\*</sup>additional expenditures will be deducted after release of Governor's Report (Pro Rata/ DMV Administrative charges/SCO/Fiscal)

		Motor Vehicle								
	Reve	nue and Expendi	tures July 1, 2016	i, th	rough Mar	ch 31, 2017 -	(7	75% of fiscal	year)	
				_						
			2014-2015	+		<u>2015-2016</u>			2016-2017	
EGINNING RE	CEDVEC		994 264	9000		994 424			1 541 022	
			881,364 -266,364			884,431 135,308		e	1,541,923 0	pending
rior Year Adju	inning Balance		<u>-266,364</u> 615,000			1,019,739		e	1,541,923	pending
EVENUES	illing balance		013,000			1,019,739			1,541,525	
	and Misc. Rev	renue						e		
	0100 Dealer		777.413			817,746		e	617,148	
	0200 NMVB I		9,400			11,400		e	15,200	
	0300 NMVB	•	922,162			969,150		٠	1,088,652	
		aneous Services	2,787			1,309		٠	1,858	
	1000 Arbitrati		2,700			2,933		*	3.142	
Total Reven		on rogram	1,714,462			1,802,538		8	1,726,000	
Total Nevel	ucs		1,7 14,402			1,002,000		×	1,720,000	
	Adiusted Bear	inning Balance	615,000			1,019,739		×	1,541,923	
otals, Resou		9	2,329,462	+		2,822,277		*	3,267,923	
			, , .			, ,				
KPENDITURES				-						
8	ense (include	d benefits)						l í		
	Budgeted		1,233,402	✝	***************************************	1,269,470	×000000		1,285,840	
	Expended		1,040,660	1	84%	998,900	×200000	79%	803,791	
Operating	Expense and	Equipment		1			×200000			
	Budgeted		449,705	T		344,052	*******		263,188	
	Expended		248,370	T	55%	254,560	*******	74%		
Fncumbrar	nce Balance		156,001	2		26,894			73,005	2
			*encumb rolled over		,628)	20,004	١	1	70,000	
				T						
Total - Payı	roll and Opera	ting Expense	1,445,031	T	86%	1,280,354		79%	1,045,548	
ADDITIONA Pro Rata ch	L EXPENDITUR	ES:	186,517			80,864			101,864	*
*(final adjust	ments pending G	overnor's reprt) djs: SCO/Fiscal/etc	•			00,004			101,004	
	nistrative cha made in prior ye	<del>-</del>	78,000 4	4		78,000	4		78,000	4
	eted		1,683,107			1,613,522		a	1,549,028	
Lotal Budg			1,445,031		86%	1,280,354		79%	1,045,548	
Total Budg			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			1,010,010	
Total Budg			884,431	╁		1,541,923			2,222,375	
Total Expe				4		.,,0			_,,	
Total Expe										
_										
Total Exper										
Total Experi			reated as expenditu						ance for two ye	ears after
Total Experiments  SERVES  Funds encur fiscal year's	end, and any b	palance remaining a	reated as expenditu after two years is re	lea	sed and retu	ırned to the Bo	ar	d's fund.		
Funds encur fiscal year's Administrativ	end, and any b ve charges are	palance remaining a included in the total	reated as expenditu	lea: by	sed and retu the departm	urned to the Bo ent for support	ar t ir	d's fund. n areas such a	s personnel, bu	

July							_
July	12-13	13-14	14-15	15-16	16-17		H
•	53,013.00	45,607.00	68,125.00	64,200.00	50,376.00		H
		,		·	,		
August	73,243.00	61,800.00	24,600.00	62,700.00	82,057.00		
eptember	56,175.00	57,715.00	127,577.00	68,148.00	97,783.00		
ctober	65,145.00	62,325.00	71,935.00	54,000.00	89,275.00	DEALE	R F
November	54,507.00	33,900.00	56,700.00	86,358.00	42,410.00	FIVE YE	
December	24,508.00	71,746.00	76,132.00	76,272.00	24,600.00		
anuary	118,120.00	96,300.00	66,612.00	57,300.00	25,220.00		
ebruary	67,025.00	86,792.00	36,900.00	74,528.00	75,410.00		
March	83,469.00	65,100.00	95,710.00	76,500.00	130,017.00		
April	58,635.00	42,648.00	35,644.00	66,600.00	0.00		
May	65,369.00	49,296.00	34,732.00	50,910.00	0.00		
June	39,000.00	84,000.00	82,746.00	80,230.00	0.00		
Ytd	758,209.00	757,229.00	777,413.00	817,746.00	617,148.00		
1	40,000 - 20,000 - 00,000 -				+		12-1

	EXPENDITURE REPORT FOR THE TH	IRD QUARTER OF	F FISCAL YEAR 20	16-2017	,		
	(75%)	i liscal year)					
CCOUNT	, 1	BUDGETED	XPENDITURE	1 1	BALANCE		
ODE	DESCRIPTION	AMOUNT	EAR TO DATE	%	REMAINING	%	
000	PAYROLL EXPENSE						
030 330	Salaries - full time staff Salaries - part time staff	793,640 74,196			268,307 25,555		
830	Overtime	74,190			25,555		
990	Salary Savings (minus)	0			0		
020 010	TOTAL - salary expense TOTAL - staff benefits	867,836 418,004			293,862 188,187		
000	CATEGORY TOTAL PAYROLL EXPENSE	1,285,840	803,791.00	63%	482,049	37%	
		1,200,000			,		
3000	OPERATING EXPENSE AND EQUIPMENT						
2010	General Expense						
2050	Dues and membership	4,000			1,146		
230	Library purchases (10,000/ DMV) Minor equipment	9,000			1,655 300		
270	Office equipment - rent/ maintenance/ repair	200			200		
2380 2391	Miscellaneous general expense  Miscellaneous office supplies	200			105 4,765		
2391	Meeting expense	7,300 2,000	375.00		1,625		
010	Total - General Expense	23,000	13,204.00		9,796		
				-			
ACCOUNT	DESCRIPTION		EXPENDITURE EAR TO DATE	%	BALANCE REMAINING	%	
		AMOUNT	_ALL TO DATE	/6		/6	
2410	Printing						
2 <b>410</b> 2440	Printing Office copier expense - rent/ maintenance	1,750	0.00		1,750		
2480	Miscellaneous printing expense	1,750	386.00		1,364		
2410	Total - Printing	3,500	386.00		3,114		
2610	Destruction and the second of EndSu	9,000	2.828.00		6,172		
1610	Postage -meter rental & service, FedEx	9,000	2,020.00		0,172		
2 <b>910</b> 2920	Travel In-State Lodging, mileage, misc.	2,000	547.00		1,453		
2940	Commercial air transportation	5,250			2,800		
950	Rental cars / other travel expense	7,750			2,430		
910	Total - Travel In-State	15,000	8,317.00		6,683		
3 <b>110</b> 3120	Travel Out-of-State Lodging, mileage, misc.	1,000	0.00		1,000		
3140	Commercial air transportation	1,000	0,0000		724		
3150	Rental cars	500	1,042.00		-542		
3110	Total - Travel Out-of-State	2,500	1,318.00		1,182		
3320 3430	Training  Rent - non State owned building	3,038 165,000	1,188.00 115,497.00		1,850 49,503		
3445	Janitorial services	0	0.00		0		
3450	Security services	550			550		
8470 8820	Facilities planning - DGS (10,000/DMV)  Professional services - internal (Attorney General) 12,000/Df	8,000 15,000			7,183 -3,373		
1020	Professional services - external (court reporters)	18,000			13,440		
ACCOUNT CODE	DESCRIPTION			%	BALANCE REMAINING	%	
1324	Data processing software	0	0.00		0		
1350 1380	Data processing minor equipment	0			-2,264 0		
1520	Pro rata statewide expense (101,864 TBA)  Equipment replacement	600			600		
3000	CATEGORY TOTAL OPERATING EXPENSE AND EQUIPMENT	263,188	168,752.00	64%	94,436	36%	
1000	PAYROLL EXPENSE	1,285,840	803,791.00	63%	482,049	37%	
3000	OPERATING EXPENSE AND EQUIPMENT	263,188	168,752.00	64%	94,436	36%	
	Total - Payroll and Operating Expense	1,549,028	972,543.00	63%	576,485	37%	
	Pro rata statewide expense (101,864) allote 1	(see above)					
	Encumbrance balance 2		73,005.00	670			
			1,045,548.00	67%			
	DMV Administrative charge (78,000) 3	0	0.00	0%	0		
	Grand total - fiscal year 2016-2017	1,549,028	1,045,548.00	67%	503,480	33%	
	1 Pro rata statewide expense is budgeted and expended on a	quarterly basis; howev					
	The Board will deduct the Pro rata expense at the end of FY	16/17.					
	2 Funds encumbered (for specific purchases) but not yet expe	ended are treated as ex	xpenditures. Encumbra	ance bala	nces are held in		
	abeyance for two years after fiscal year's end, and any balance						
	3 DMV Administrative charges are included in the total budge	t guthorized buthout	partment for a	greer -	chae nomo n! b	net or	

## DEPARTMENT OF MOTOR VEHICLES

1								NI OF MOTO		:S					
								enue Sum	-						
	fiscal year 2016-2017														
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		<b>!!</b>													
	ļ	Щ.													
		Щ.													
		Ш.	July	August	September	October	November	December	January	February	March	A pril	May	June	YTD
		II.													
		Ш													
Object Code	e 1213	Ш.													
0100-New M V	DIr Lic.	IL.	50,376.00	82,057.00	97,783.00	89,275.00	42,410.00	24,600.00	25,220.00	75,410.00	130,017.00	0.00	0.00	0.00	617,148.00
0200-NMVB F	iling Fee		0.00	0.00	2,000.00	0.00	800.00	200.00	7,600.00	1,800.00	2,800.00	0.00	0.00	0.00	15,200.00
0300-NM VB A	nnual Fe	e	0.00	927,628.00	146,287.00	4,685.00	9,452.00	300.00	300.00	0.00	0.00	0.00	0.00	0.00	1,088,652.00
1213 Object	Total		50,376.00	1,009,685.00	246,070.00	93,960.00	52,662.00	25,100.00	33,120.00	77,210.00	132,817.00	0.00	0.00	0.00	1,721,000.00
Object Code	e 1425														
0800-Misc. Se	rvices		0.00	0.00	219.00	0.00	1,396.00	0.00	0.00	0.00	243.00	0.00	0.00	0.00	1,858.00
1425 Object	Total	Ш	0.00	0.00	219.00	0.00	1,396.00	0.00	0.00	0.00	243.00	0.00	0.00	0.00	1,858.00
Object Code	e 1614	П													
1000-Arbitratio	n Progra	ın 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,142.00	0.00	0.00	0.00	3,142.00
1614 Object	Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,142.00	0.00	0.00	0.00	3,142.00
		П													
		П													
Revenue thi	is Mont	h	50,376.00	######	######	93,960.00	54,058.00	25,100.00	33,120.00	77,210.00	136,202.00	0.00	0.00	0.00	1,726,000.00
		000													
		M													
Revenue					_	_						•	,	,	
Year to date	•		50,376.00	1,060,061.00	######	######	1,454,368.00	1,479,468.00	1,512,588.00	1,589,798.00	1,726,000.00	1,726,000.00	1,726,000.00	1,726,000.00	1,726,000.00
		0000													
		1	Reimburseme	ent of costs as	sociated with	collection of A	Arbitration Cer	tification Prog	ram Fees						
		П													
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